



Department of Procurement and Contract Compliance

RFP-R35232

Addendum #2

Jail Management System Software

Release Date:

May 3, 2023

Refer All Inquiries to:

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ADDENDUM #2

RFP R35232

Jail Management System Software

Please be advised of the following changes/clarifications to subject solicitation. The deadline to respond to written questions date was April 21, 2023, in order to provide full transparency, the questions were received on March 9, 2023, and unfortunately were in my SPAM folder. Therefore, I am allowing them to be published.

Questions:

1. Pursuant to the Excel spreadsheet, section 9.03, item D-38.00: Who us the vendor for your Security
Answer: Southern Folger.
 - a. Do they have this functionality currently? **Yes**
2. Pursuant to the Excel spreadsheet, 9.03, items E-15.00 & K1.00-13.00: Who is the current Inmate Commissary Vendor?
Answer: ARAMARK
 - a. Does the agency use the Commissary Vendor software to manage inmate fund accounts or is it done using the JMS? **ARAMARK uses their own software.**
3. Does the Unified Government desire a specific pricing model (i.e., subscription, perpetual hybrid)?
Answer: Please provide pricing model for all three options if available for SaaS/Cloud offering.
4. Regarding *Article VII. Proposal Format*, will the Unified Government please provide clarification on the submission requirements? Should the response be submitted by mail to the Office of the Unified Government Clerk or electronically on the Unified Government's e-procurement site?
Answer: The Unified Government will accept proposals in either format. However, if it is able, please feel free to submit your proposal electronically through the UG's e-procurement site. Make sure you are fully registered with commodity codes and do not wait until the last minute to submit your proposal.
5. How many non-sworn personnel will utilize the software in any way?
Answer: Approximately 40 to 60 total.
 - a. Please provide a breakdown of the number of non-sworn personnel who will utilize the software at both the Adult Detention Center and the Juvenile Detention Center. **The Adult Detention Center has approximately 40 – 60 total. The Juvenile Detention Center has approximately 42 – 50 total.**
6. Regarding data conversion, please indicate which type of information needs to be converted:
 - a. JMS records (jail bookings) **Yes**
 - b. Personnel records (training, certificates, commendations) **No**
 - c. Document Management System (DMS) **Yes**
 - d. Any other not listed above **None at this time.**

7. Also regarding data conversion, will the Unified Government please provide the following information?
 - a. Name of the vendor **BluHorse, Inc.**
 - b. Type of Database Management System (DBMS) **This is an on premise, SQL database.**
 - c. Size of attachments **Unable to answer the size of the average attachment at this time. However, as of April 26th, the database was zipped up/compressed at the size of 630 MB.**
8. RFP page 25, Section 7.04 (Understanding of the Project) references a Section 6.03, which is not included in the RFP materials. Please clarify if this should instead read, "... Sections 6.01 through 6.0[2]..."? **Answer: Yes. You are correct. This should have stated Sections 6.01 through 6.02.**
9. RFP page 24, Section 7.01 (Proposal Format and Content), bullets 4-6 state that proposals addressing RFP Sections 7.03 through 7.09 must be limited to 25 pages. Sections 7.04, 7.05, and 7.06, however require "comprehensive narrative statement[s]," including responses to Sections 6.01 through 6.0[2]...." Additionally, RFP Section 7.01 (Proposal Format and Content), bullets 4-6 make a distinction between RFP Sections 9.01 through 9.03 and the page-limited response required for RFP Sections 7.03 through 7.09. However, Section 7.08 requires a response to Section 9.03.

Please confirm that the pages required for the Section 9.03 response (i.e., Section 7.08) do not count toward the stated 25-page limit. **Answer: Yes. The response to Section 9.03 does not count toward the stated 25-page limit.**

Further, because the level of detail required to address Sections 6.01, 6.02, 7.03, 7.04, 7.05, 7.06, 7.07, and 7.09 exceeds a 25-page limit, and limited space is allowed within the response areas provided (per Section 7.08), it is not clear how the agency can fully evaluate vendors according to the selection criteria outlined in Section 8.01. For vendors to properly address the extensive scope of requirements while facilitating an informed evaluation by the agency, will you allow for a 100-page limit for responses beyond those in Sections 9.01, 9.02, and 9.03? **Answer: The intention of Section 7.01 of the RFP is to discourage overly lengthy and costly proposals. However, the Unified Government will evaluate all Offerors proposals fairly and completely.**

10. RFP Sections 1.21, 2.04, and 2.09 indicate that vendor exceptions or proposed terms that differ from those outlined in the RFP will be rejected.

Based on our review of the RFP terms and conditions, some exceptions would be required in order to establish mutually-agreeable terms that reflect industry standards. The following are some examples of items that would require negotiation. Will the agency accept and fully consider vendors who take exception to select terms within the RFP? We respectfully request a response to this question by Wednesday, February 1 in order to determine our ability to submit a proposal for this critical project. **Answer: The Unified Government accepts and will fully consider all proposals. If company's product is selected, it is our understanding that your and our legal counsels will discuss the terms and conditions, any exceptions raised during the negotiation period in attempt to reach agreeable terms for both parties.**

Example terms that require exceptions and clarifications for negotiation:

- p. 6, Section 1.10 (Project Timetable and Contract Term)
- p. 14, Section 3.05 (Insurance Requirements)
- p. 16, Section 4.04 (Disclaimer of Liability)
- p. 18, Section 4.07 (Termination for Convenience)
- pp. 18-19, Section 4.08 (Disputes)

- p. 20, Section 4.13 (No Limit of Liability)
- p. 12, Section 4.14 (Indemnification)

THE ATTACHED SIGNATURE PAGE MUST BE COMPLETED AND RETURNED WITH YOUR PROPOSAL.

In other respects, except as specifically stated above, the subject Request for Proposal remains unchanged.

END OF DOCUMENT

SIGNATURE PAGE

Proposers are asked to acknowledge receipt of this Addendum Number Two (2), by completing the information requested below and submitting this information with their proposal. Failure to do so may subject the proposer to disqualification.

ALL OTHER SPECIFICATIONS AND CONDITIONS REMAIN UNCHANGED.

RECEIPT OF THIS ADDENDUM IS HEREBY ACKNOWLEDGED

NAME/BUSINESS: _____

ADDRESS: _____

MAILINGADDRESS: _____

CITY: _____, STATE: _____, ZIP CODE: _____

PHONE: () _____ FAX NO: _____

E-MAIL ADDRESS: _____

ATTENTION OF: _____

TITLE: _____

SIGNED: _____

DATE: _____

All questions should be directed to the Purchasing Department at (913) 573-5440